



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*
Executive Financial Officer

DATE: November 17, 2021

SUBJECT: Agenda for MFAC Meeting – Wednesday, December 8, 2021

The next MFAC meeting is scheduled for December 8th at 10:00 am and will be conducted remotely by telephone and via Microsoft TEAMS. Information for attending the meeting is as follows:

Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075
Meeting Access Code: 692 652 444#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS has been distributed via email to your electronic calendar. If you did not receive the link, please email Alexis.Aronne@ct.gov.

The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the August 18, 2021 meeting
3. Town of Brooklyn
 - FY 2020-21 Unaudited Operating Results
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rates on FY 2021-22 quarterly taxes levied to date)
 - Status Update:
 - Corrective Action Plan - June 30, 2020 Audit and Management Letter findings
 - June 30, 2021 audit
 - Use of ARPA funds and impact on the Town's finances
 - Other fiscal related matters
4. City of Derby
 - FY 2020-21 Unaudited Operating Results
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the July 2021 tax levy)

- Status Update:
 - Corrective Action Plan - June 30, 2020 Audit and Management Letter findings
 - June 30, 2021 Audit
 - Anticipated New Accounting System
 - Staffing in the Finance Office (new deputy finance director)
 - Use of ARPA funds and impact on the City's finances
 - Other fiscal related matters
5. Town of Hamden
- FY 2020-21 Unaudited Operating Results
 - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the July 2021 tax levy)
 - Status Update:
 - Corrective Action Plan - June 30, 2020 Audit and Management Letter findings
 - Development of Fund Balance Policy
 - Completion of the 5-Year capital plan
 - Bond Restructuring Plan
 - Use of ARPA funds and impact on the Town's finances
 - Other fiscal related matters
6. Information Updates
- Town of Ellington data submission
 - Town of Plymouth data submission
7. FHMS Project Update
8. Other Business
- 2022 Calendar Year Meetings

Please contact Alexis Aronne at alexis.aronne@ct.gov for any questions you may have.

Cc:

Richard Ives, First Selectman, Town of Brooklyn
Rushie Bean, Finance Director, Town of Brooklyn
Richard Dziekan, Mayor, City of Derby
Agata Herasimowicz, Director of Finance, City of Derby
Lori L. Spielman, First Selectman, Town of Ellington
Tiffany Pignataro, Finance Director, Town of Ellington
Felicia LaPlante, Assistant Finance Director, Town of Ellington
Curt B. Leng, Mayor, Town of Hamden
Scott Jackson, Director of Finance, Town of Hamden
David V. Merchant, Mayor, Town of Plymouth
Ann Marie Rheault, Finance Director, Town of Plymouth
Secretary of State
State Treasurer's Office